

F.No. 14-1/2012-Misc.(NCSL)Vol.III
NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, Sri Aurobindo Marg, New Delhi - 110016

June 22, 2022

Recruitment Notification

Online applications on prescribed format are invited for the following post on temporary basis for NCSL Programme at the Institute. Applicant(s) shall be informed about interview, as and when the same is scheduled. No further correspondence in the matter shall be entertained.

Name of the Post- **Project Consultant (Graphic Designer)**

Remuneration: ₹40,000 per month (Consolidated)

Age limit: 45 years (maximum)

Essential Qualifications and Experience:

Full time - Master's in Fine Arts (MFA)/Master's in Visual Arts (M.V.A)/M. Design/Equivalent Qualification in Graphic Design with 55% marks or equivalent grade for General/OBC category and 50% for SC/ST candidates.

Essential Experience:

A minimum one year of experience in addition to Master's degree. Experience in handling projects in academic institutions like universities, colleges, institutions etc.

Job Profile:

Ideating and creating Graphics (Images/videos) for carrying out all print, social media, digital promotional campaigns of NCSL NIEPA including modules, creating posters, brochures, pamphlets, videos, e-flyers, campaign banners.

Skills:

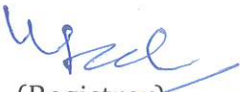
- a) Experience in graphic design in producing engaging product/Education Module content, Proficiency in Adobe Photoshop, Adobe Illustrator, Adobe Indesign, Corel Draw, Proficient in illustrative graphics, Attention to detail on finishing of deliverables, Good organizational and time-management skills
- b) Creating a Social Media Calendar and live banner for important updates to align with PR objectives.
- c) Any other Graphic work as assigned by the competent authority.

Note:

1. Candidates submitting online application are advised to take a print of online application for their record and if called for interview, they should submit the hard copy of online application duly pasted with photograph and signed along with NOC from Head of Organization, if employed or pursuing any course of study.

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2. The posts are purely temporary in project mode and those appointed will not have any claim for regular absorption at NIEPA.
3. Minimum requirements of qualifications and experience may be relaxed in respect of exceptionally outstanding candidate. The institute reserves the right to fill up or not to fill up any or all the posts or to shortlist and select the candidates for any suitable position depending upon the qualification and experience required for the said post.
4. Age relaxations as per government norms (3 Years for OBC, 5 Years for SC/ST and 10 Years for PWD Candidates).
5. NIEPA is an equal opportunity employer. Women candidates and Ex-Servicemen are also encouraged to apply.
6. Last date of submission of applications is **15.07.2021**


(Registrar) 22/6/2021

Copy to :-

1. Sr. PS to VC, NIEPA
2. PA to Registrar, NIEPA
3. Head, PMU, NIEPA
4. Administrative Officer, NIEPA
5. Finance Officer, NIEPA
6. System Analyst, NIEPA- with a request to uploading the Notification on the Institute's website.
7. Secretary, NCERT, New Delhi
8. Registrar , IGNOU, Maidan Garhi, New Delhi-110068
9. Registrar, Jamia Millia Islamia, New Delhi -110062
10. Registrar, Jawaharlal Nehru University, New Delhi-110017
11. Registrar, Guru Gobind Singh University, Sector 16C, Dwarka, New Delhi-110078
12. Registrar, Indian Institute of Technology, New Delhi
13. Registrar, University of Delhi, New Delhi-110007